



## King Edward VI School, Lichfield CEIAG Framework 2024/25

At King Edward VI School, Lichfield we are committed to providing our students with careers education, information, advice and guidance at key stages of their school life. The careers information and support provided is designed to empower students to enable them to make aspirational career choices and decisions.

As well as explicit referencing to careers across the curriculum, the PSHE programme and assemblies for Years 7-13 include aspects of careers, enterprise and employability, national awareness days and themed weeks (including national careers and apprenticeship weeks).

### Learner Analysis

Appropriate resources and support is provided to take account of the following:

- Age and Ability
- Prior Learning
- SEND
- Pupil Premium

### Validation and Evaluation of our CEIAG Programme

Careers Education, Information Advice and Guidance (CEIAG) equips students to not only move onto further education, vocational training or employment, but to the next stage of their development as members of society.

King Edward VI School provides opportunities to develop key employability skills that are highly valued by employers, colleges and universities. This is crucial in our aim to successfully equip all students with the necessary skills to enable them to become successful in all areas of their lives, both now and in the future.

We are committed to providing high quality, impartial careers guidance for all students. Students at King Edward VI School will benefit from a range of careers education including meaningful encounters with employers and employees, access to advice on options available at post-16 and Higher Education, one-to-one careers advice with a fully trained member of staff and updated CEIAG to support students in making unbiased decisions about their future.

Our careers programme is evaluated, analysed and reviewed using a variety of methods:

- Destination figures
- One to one careers guidance interviews
- Staff and student feedback and questionnaires
- Provider feedback
- Parent questionnaires
- Year 11 intended destination questionnaires and review
- CEIAG report to governors
- Compass+ on-line evaluation tool

This data provides us with information to prove the quality and effectiveness of our provision and identify any improvements which need to be made.



King Edward VI School’s CEIAG programme is aligned closely to the Gatsby benchmarks, which is a framework of good practice in careers education and guidance. The school is committed to ensuring that it meets the following criteria:

1. A stable careers programme
2. Learning from career and labour market information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experiences of workplaces
7. Encounters with further and higher education
8. Personal guidance

Furthermore, the school pursues the learning aims of the CDI Career Development Framework, encouraging students to develop the following skills in order to have a positive career:

- Grow throughout life - by learning and reflecting on yourself, your background, and your strengths.
- Explore possibilities - by exploring the full range of possibilities open to you and learn about recruitment processes and the culture of different workplaces.
- Manage career - by making the most of opportunities and learn from setbacks.
- Create opportunities - by being proactive and building positive relationships with others.
- Balance life and work - as a worker and/or entrepreneur with your wellbeing, other interests and your involvement with your family and community.
- See the big picture - by paying attention to how the economy, politics and society connect with your own life and career.

## The CEIAG Programme 2024-2025

The following CEIAG programme explains the various activities that are organised and delivered in school. However, this is not an exhaustive list, as many other opportunities are considered throughout the year as the need arises or as the school is made aware of them.

Year	Gatsby Benchmarks	Curriculum Provision
7	GB1, GB2, GB3, GB4, GB7	<p><b><u>National Careers/ Apprenticeship Week:</u></b> As well as having an assembly devoted to the National Careers Week, students have the opportunity to meet providers for the purpose of informing them about approved technical education qualifications or apprenticeships.</p> <p><b><u>PSHE Lessons:</u></b></p>



		<p>Two lessons are devoted to looking at the 'Importance of Work' and the values underpinning a successful career.</p> <p><b><u>Access to independent careers advisor:</u></b> Drop-in sessions are available to all students during break and lunchtimes.</p> <p><b><u>Parents' Information Evening:</u></b> Information on the school's CEIAG programme features in the presentation given to parents during the 'Meet the Tutors Evening'.</p>
8	GB1, GB2, GB3, GB4 GB7	<p><b><u>National Careers/ Apprenticeship Week:</u></b> As well as having an assembly devoted to the National Careers Week, students have the opportunity to meet providers for the purpose of informing them about approved technical education qualifications or apprenticeships.</p> <p><b><u>PSHE Lessons:</u></b> Two lessons are devoted to looking at the 'Changing World of Work' and 'Labour Market Information'.</p> <p><b><u>Access to independent careers advisor:</u></b> Drop-in sessions are available to all students during break and lunch-times.</p>
9	GB1, GB2, GB3, GB4, GB5, GB6, GB7, GB8	<p><b><u>National Careers/ Apprenticeship Week:</u></b> As well as having an assembly devoted to the National Careers Week, students have the opportunity to meet providers for the purpose of informing them about approved technical education qualifications or apprenticeships.</p> <p><b><u>PSHE Lessons:</u></b> Three lessons are devoted to an 'Introduction to Kudos' and 'Preparing for KS4 Options'.</p> <p><b><u>Access to independent careers advisor:</u></b> Drop-in sessions are available to all students during break and lunchtimes. One-to-one sessions are also arranged for our Pupil Premium and SEND students.</p> <p><b><u>Y9 Pathways Evening:</u></b> A parents evening where specific guidance related to Key Stage Four options, courses and opportunities is provided. This is accompanied by a student assembly outlining the same information.</p> <p><b><u>Unifrog:</u></b> Students have access to Unifrog, which is an on-line tool that helps students learn about the numerous pathways available to them. Using Unifrog, students are able to explore routes that include further education, higher education, and apprenticeships, with live job vacancies, live apprenticeship vacancies, and real-time labour market information. The breadth of information available in Unifrog, including over 700 career profiles, ultimately helps students navigate a complex academic and career landscape. Unifrog also helps students to explore the connection between what they're studying in school and their shortlisted careers.</p>
10	GB1, GB2, GB3, GB4, GB5, GB6	<p><b><u>National Careers/ Apprenticeship Week:</u></b> As well as having an assembly devoted to the National Careers Week, students have the opportunity to meet providers for the purpose of</p>



	<p>GB7, GB8</p>	<p>informing them about approved technical education qualifications or apprenticeships.</p> <p><b><u>PSHE Lessons:</u></b> Three lessons are devoted to ‘Managing Your Online Reputation’, ‘Making the Right Impression’ and ‘Preparing for Work Experience’.</p> <p><b><u>Aspirations Questionnaire:</u></b> Students complete a questionnaire designed to identify their career interests and aspirations. This information helps to direct their one-to-one session with the school’s careers advisor.</p> <p><b><u>Access to independent careers advisor:</u></b> Drop-in sessions are available to all students during break and lunchtimes. All Y10 students receive a one-to-one session with the school’s careers advisor. Additional careers support is provided for our Pupil Premium and SEND students.</p> <p><b><u>Y10 Employability Workshops:</u></b> These workshops include CV preparation, body language and interview techniques, inspiration talks, personal development, what do employers want and a mock interview.</p> <p><b><u>Y10 Work Experience (or Careers Week):</u></b> The majority of Y10 students are provided with the opportunity to carry out a week of work experience with a local employer/company. If this is not possible then a week of careers based activities will be available instead.</p> <p><b><u>Unifrog:</u></b> Students have access to Unifrog, which is an on-line tool that helps students learn about the numerous pathways available to them. Using Unifrog, students are able to explore routes that include further education, higher education, and apprenticeships, with live job vacancies, live apprenticeship vacancies, and real-time labour market information. The breadth of information available in Unifrog, including over 700 career profiles, ultimately helps students navigate a complex academic and career landscape. Unifrog also helps students to explore the connection between what they’re studying in school and their shortlisted careers.</p>
<p>11</p>	<p>GB1, GB2, GB3, GB4, GB5, GB6, GB7, GB8</p>	<p><b><u>National Careers/ Apprenticeship Week:</u></b> As well as having an assembly devoted to the National Careers Week, students have the opportunity to meet providers for the purpose of informing them about approved technical education qualifications or apprenticeships.</p> <p><b><u>PSHE Lessons:</u></b> Four lessons are devoted to ‘Post-16 Options’ and ‘Completing a Record of Achievement’.</p> <p><b><u>Post-16 Courses Evening:</u></b> Parents and students (both internal and external) can attend an open evening and speak to the departments that they may be interested in. Local college and 6<sup>th</sup> Form open evenings are promoted in the weekly ‘Careers Newsletter’.</p> <p><b><u>6<sup>th</sup> Form Interviews:</u></b></p>



		<p>All those students who have applied for KES 6<sup>th</sup> Form will have a 20 minute interview with a senior member of staff. Those students not applying will receive a one-to-one session with the school's careers advisor.</p> <p><b><u>Access to independent careers advisor:</u></b> Drop-in sessions are available to all students during break and lunchtimes. A number of Y11 students will receive a 'follow-up' session with the school's careers advisor. Additional careers support is provided for our Pupil Premium and SEND students.</p> <p><b><u>Alternative Pathway Workshops:</u></b> Those students not thinking about studying A Levels have the opportunity to meet providers for the purpose of informing them about approved technical education qualifications and apprenticeships.</p> <p><b><u>Y11 Employability Workshops:</u></b> These workshops include CV preparation, body language and interview techniques, inspiration talks, personal development, what do employers want and a mock interview.</p> <p><b><u>Unifrog:</u></b> Students have access to Unifrog, which is an on-line tool that helps students learn about the numerous pathways available to them. Using Unifrog, students are able to explore routes that include further education, higher education, and apprenticeships, with live job vacancies, live apprenticeship vacancies, and real-time labour market information. The breadth of information available in Unifrog, including over 700 career profiles, ultimately helps students navigate a complex academic and career landscape. Unifrog also helps students to explore the connection between what they're studying in school and their shortlisted careers.</p>
Sixth Form	GB1, GB2, GB3, GB4, GB5, GB6, GB7, GB8	<p><b><u>National Careers/ Apprenticeship Week:</u></b> As well as having an assembly devoted to the National Careers Week, students have the opportunity to meet providers for the purpose of informing them about approved technical education qualifications or apprenticeships.</p> <p><b><u>PSHE Lessons:</u></b> A large number of lessons are devoted to CEIAG in the PSHE programme for the 6<sup>th</sup> Form, including writing personal statements and applications, student finance, apprenticeships, UCAS workshops, etc.</p> <p><b><u>Post-18 &amp; UCAS Evening:</u></b> A parents evening where specific guidance related to post-18 courses and UCAS is provided. This is accompanied by a student assembly outlining the same information.</p> <p><b><u>UCAS Workshops:</u></b> These two sessions include one for students and another for parents so that there is a clear focus on the benefits of Higher Education, the applications process and the support available.</p> <p><b><u>Higher Education Convention:</u></b> This national event is staged at the NEC in Birmingham and covers both Higher Education and wider post-18 possibilities.</p>



		<p><b><u>University Visits:</u></b> As well as being encouraged to organise their own university visits, all Y12 students spend a day at a local university e.g. Aston.</p> <p><b><u>Access to independent careers advisor:</u></b> Students can book an appointment with the school's KS5 careers/universities advisor. Those students considering apprenticeships are provided with additional support and one-to-one sessions.</p> <p><b><u>Careers &amp; Universities Displays:</u></b> A series of displays on careers, student case studies and universities are updated in the common room in order to raise awareness of events, support and opportunities. These are complemented by access to a wide (CEIAG) library and resources.</p> <p><b><u>Employer &amp; Higher Education Drop-In Sessions:</u></b> There are a series of drop-in sessions from employers and universities, which are open access but also targeted to appropriate students.</p> <p><b><u>Unifrog:</u></b> Students have access to Unifrog, which is an on-line tool that helps students learn about the numerous pathways available to them. Using Unifrog, students are able to explore routes that include further education, higher education, and apprenticeships, with live job vacancies, live apprenticeship vacancies, and real-time labour market information. The breadth of information available in Unifrog, including over 700 career profiles, ultimately helps students navigate a complex academic and career landscape. Unifrog also helps students to explore the connection between what they're studying in school and their shortlisted careers.</p>
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