#### **UCAS STATUS: Waiting for confirmation**

### You're waiting for confirmation of your choices. If you meet the offer conditions, the university/college will confirm your place. Send them your results if requested

UCAS are waiting for your university or college to let them know if you've met the conditions and have been accepted.

UCAS STATUS: Congratulations - you've been placed at your firm choice [university or college] to study [course]! You'll soon hear from [university or college] with some next steps, make sure you check the details carefully.

Great news! You're in. You've been firmly accepted at the university or college shown. Make sure you check the details carefully in your application. Then you should receive details from the university or college about what to do next.

### UCAS STATUS: Congratulations - you've been placed at your insurance choice [university or college] to study [course]! You'll soon hear from [university or college] with some next steps, make sure you check the details carefully.

You have a place at your insurance choice but unfortunately haven't met the conditions for your firm choice.

Check the details of the course you have been placed on at your insurance choice university

If this is definitely the course you would like to study, you don't need to do anything. You'll hear from the university or college with next steps shortly. However, if you do not think your insurance choice is right for you, you have two options: •you can contact your insurance choice university to discuss options •you can use the 'Decline my place' button in your application to apply somewhere else through Clearing.

### UCAS STATUS: You've not been placed at your firm or insurance choices. You are now in Clearing. We've matched you to similar courses to help you explore some options.

Unfortunately you didn't meet the conditions of the offers you received.

Don't worry, you can now find another course with the Clearing service.

You can now apply for a course available in Clearing.

Look for courses when the Clearing vacancy search becomes live within the UCAS search tool, then contact the university to discuss your options.

Then if you get permission you can add the Clearing choice in your application.

UCAS STATUS: You've been offered a place for a different course at your firm choice [university or college name] •You can accept this offer and be placed on the changed course, or •Decline this offer and be placed with your insurance choice. •Go to your application to check the details.

This means your firm choice university or college has offered you a changed course, but your insurance choice has offered you an unconditional place for the course you applied to.

The changed course offer could be a change to the course itself, the start date or the point of entry.

This is usually if you didn't meet the conditions but the university or college wants to offer you an alternative place anyway.

Check the details of the changed course offer in your application. If the changed course is one you would like to study, accept the offer in your application. Or decline the offer in your application and you'll be placed at your insurance choice. UCAS STATUS: You've been offered a place for a different course at your firm choice [university or college name] •If you are happy with the changes to your firm choice, call UCAS on 0371 4680 468 to accept the offer.

## Alternatively, wait for your insurance choice to make a decision, before deciding whether to accept or decline the offer from your firm choice. Go to your application to check the details.

This means your firm choice university or college has offered you a changed course, but your insurance choice hasn't made a decision yet.

The changed course offer could be a change to the course itself, the start date or the point of entry. This is usually if you didn't meet the conditions but the university or college wants to offer you an alternative place anyway.

Check the details of the changed course offer in your application.

If the changed course is one you would like to study, call UCAS on 0371 4680 468 to accept the offer. Or you can wait for your insurance choice to make a decision, before deciding whether to accept or decline the offer from your firm choice. UCAS STATUS: You've been offered a place for a different course at both your firm and insurance choices. •You can choose which of these changed courses to accept •Go to your application to review the changes.

This means your firm AND insurance choices have offered you a changed course.

The changed course offer could be a change to the course itself, the start date or the point of entry.

This is usually if you didn't meet the conditions but the universities or colleges want to offer you an alternative place anyway.

Check the details of the changed course offers in your application.

Accept the course you would like to study in your application. Or if neither appeal to you, you can decline both in your application and you will need to use Clearing to apply to a new course.

# UCAS STATUS: You've been offered a place for a different course at your firm choice [university or college name] You can accept or decline this changed course offer. If you decline you will need to use Clearing to apply to a new course. Go to your application to review the changes.

This means your firm choice university or college has offered you a changed course and you don't have an insurance choice.

This could be a change to the course, start date or point of entry.

This is usually if you didn't meet the conditions but the university or college wants to offer you an alternative place anyway.

Check the details of the changed course offer in your application.

If the changed course is one you would like to study, accept the offer in your application. Or decline the offer in your application and you will need to use Clearing to apply to a new course.

### If you no longer want to go to your firm choice, you can use the 'Decline your place' button in your application.

If you are holding a firm unconditional place, you can release yourself into Clearing, by using the 'Decline your place' button in your application.

You should only use this button if you no longer wish to take up your place at your firm choice. This DOES NOT mean you go to your insurance choice

If you want to remain at the same university or college, but swap your course, or you want to defer your place you must speak to your university or college in the first instance. Using the button in your application will mean any arrangements you have made for accommodation or scholarships will also be cancelled.

If you use the button and complete the steps, your place will be declined and your contract with the university or college will be cancelled and you will lose your place – therefore, **only use this button if you are sure you no longer want your place**.

		Your situation	What to do
<b>E</b>	Student Finance	Your uni, college, or course changes	Sign into your student finance account and inform them of the changes.
			Your UCAS application isn't linked to your finance application, so you must inform the Student Loans Company of any changes in your application.
G	Accommodation	You decide to go to a different uni, or find a new place through Clearing	Update your living situation with both the Student Loans Company and your new university or college. Student Finance will reassess your maintenance loan, and readjust this to your new location. You'll either get more or less to help pay for your accommodation.
			Next, apply for accommodation at your new university or college – they'll have their own portal and accommodation team to help you.
			Many unis will reserve some accommodation for Clearing students, so don't worry about finding a place!

### Clearing advice

Use the UCAS search tool on their website to find courses – it's the only official vacancy list, so it's the most up-to-date. If you can't find the course you're looking for: consider different subjects – you don't have to stick with your original idea. You could also look at joint honours courses, so you can study a mix of subjects.

Before you add a Clearing choice in your application, you need to contact the university/college and give them your Clearing number (you can find this in your application), and Personal ID, so they can look it up. Ask if they'd accept you – they might reconsider you (maybe for the same course) even if you applied to them earlier in the year.

Only add a Clearing choice once you have permission from the university.

Click 'Add Clearing choice', and fill in the course details by the date the university/college gave you.

This counts as you definitely accepting the offer, so if they confirm, it'll show as an acceptance on your 'Choices' page in your application.

You can only add one choice at a time, but if the university/college doesn't confirm your place, you'll be able to add another.