



KING EDWARD VI SCHOOL LICHFIELD

Upper St John Street, Lichfield, Staffordshire WS14 9EE

Tel: 01543 255714 | Web: www.keslichfield.org.uk

Email: office@kingedwardvi-lichfield.staffs.sch.uk

Headteacher: Ms J Rutherford BA (Hons)

October 2023

Dear Parents and Carers,

We would like to make you aware of the following important dates and information happening in the ART DEPARTMENT.

- The Deadline for your child's GCSE coursework (60% of total grade) is Friday 12th of January 2024. This is all work since the start of year 10, clearly marked with their name, as well as their **sketchbook**. Failure to meet this deadline will result in an afterschool detention, a referral to a member of the Senior Staff and contact with parents.
- Students will immediately begin working on their exam unit (40% of total GCSE mark). Students will be expected to complete a body of work (starting point, research work and development – this is called prep work) before producing a final piece in 10 hours. The final piece will be completed under exam conditions.
- The dates of the exams are below and are published on the school's website. Students will be expected to arrive 15 minutes prior to each exam start to set up and all exam prep work must be submitted at the first exam. **Prep work cannot be accepted after the exam begins.**

IMPORTANT DATES FOR YOUR DIARIES.

Exam Dates

7th May 2024 – week 2 – 9.00am – 3.15pm (All Day)

8th May 2024 – week 2 – 9.00am – 3.15pm (All Day)

Coursework and exam work Collection

We know that many students will want to collect their art work in the autumn term. If your son/daughter has a place in King Edward VI School sixth form, they can collect their work during their school day. If they have left King Edwards and have made available, the following times:

18.11.24 – 4.00pm

19.11.24 – 12.00pm

26.11.24 – 4.00pm

05.12.24 – 10.00pm

10.12.24 – 11.00am

13.12.24 – 4.00pm

Students and or parents should report to reception at the time stated above where a member of the reception team will take your name and contact the Art department, who will bring the work to you. As you can imagine this could take some time so your punctuality and patience would be greatly appreciated. ***Please note** that due to teaching and meeting commitments, we are unable to arrange collection of work outside of these times.

Work after the final date will be recycled. Some of the work may have been selected for display for the new academic year and can be collected at a later confirmed date.

Mrs. L James
Head of Art.