KES Guide to applying for UCAS 2025
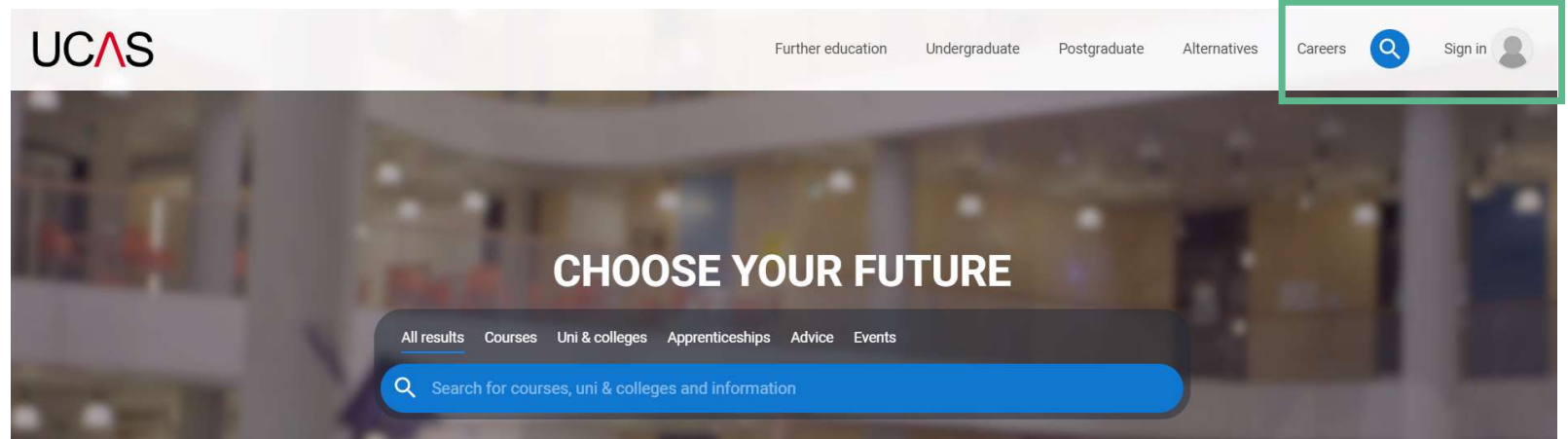
Registering for an Undergraduate application.

UCAS

Registering for an account.

Registering for an account

Head to
ucas.com

Select **Sign in**
from the drop-
down menu.
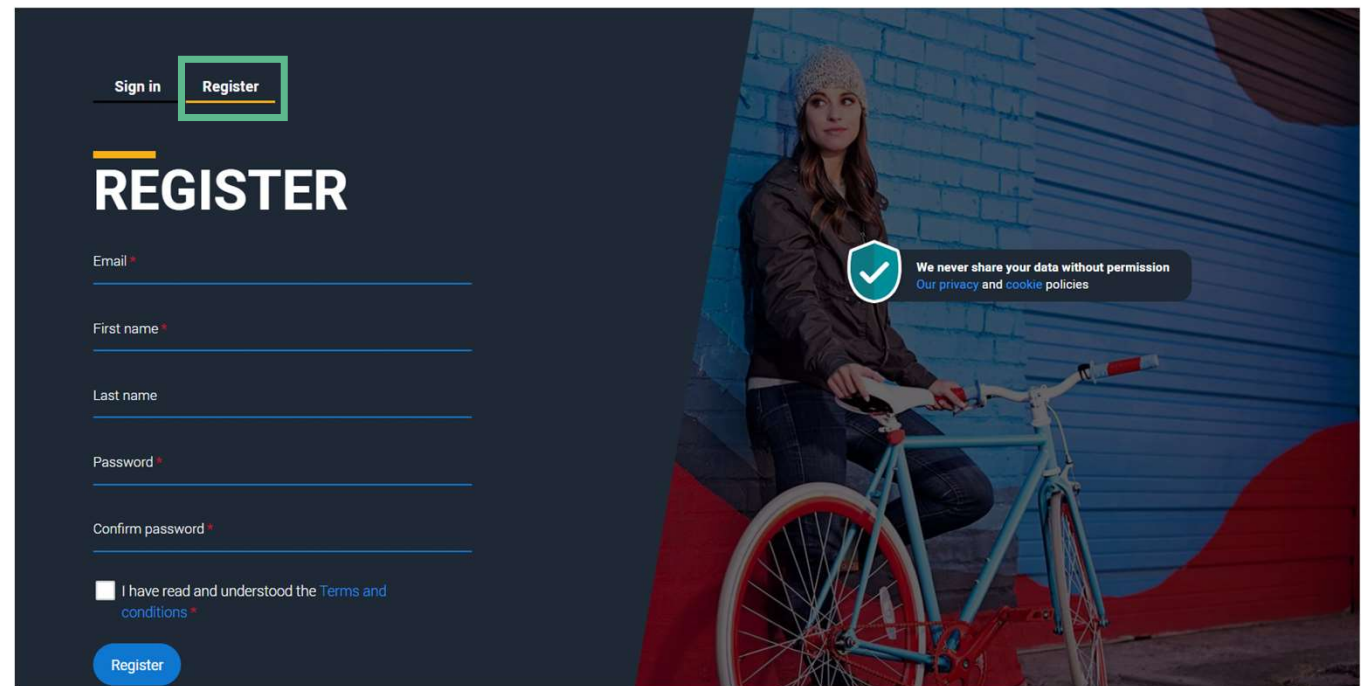
Click on register

Registering for an account

Complete the short form.

Make sure your email address is suitable for a professional application

Make sure the **password** is **memorable**.

Make a note of it in your phone

Registering for an account

UCAS will email you a **code** to **verify** your email address, so they know they've got the right details.

Registering for an account

Once you've registered, you're ready to get started.

UCAS will ask you a few questions like where you live so they can tailor the information you see.

Welcome Sam

S

Let's set up your UCAS account.

Let's go

I work for a school, college, centre, or university

Where do you live?

This helps us to give you the right support based on your location.

Country *

United Kingdom

Address lookup *

🔍 Search for an address
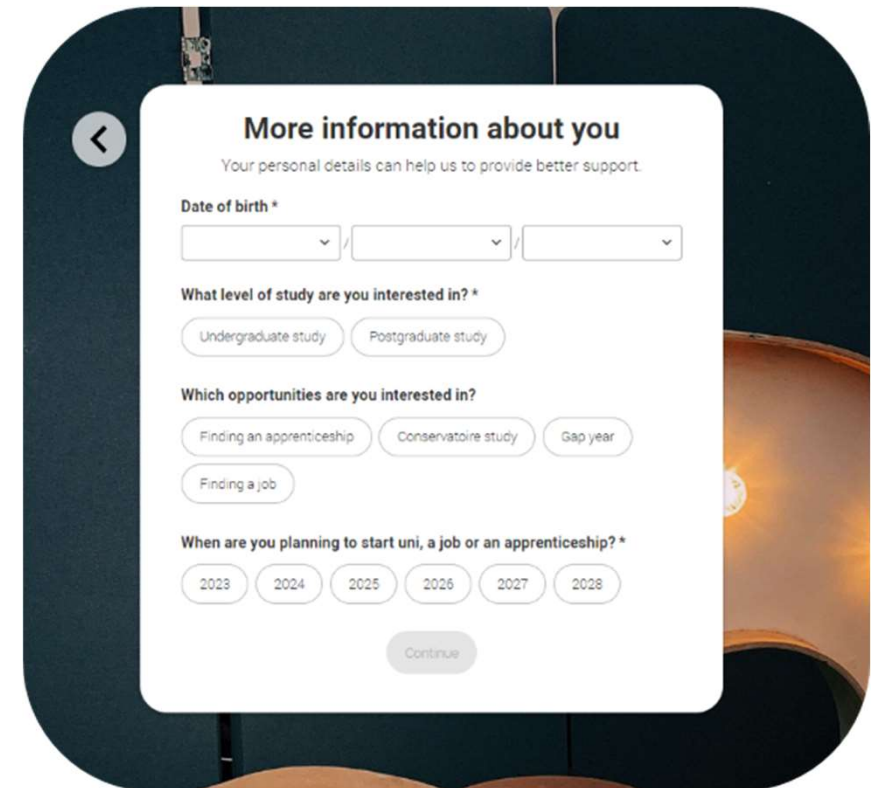
Continue

Registering for an account

Your level of study is Undergraduate

You can choose to get information on apprenticeships, conservatoires, finding a job or gap years.

You are planning to move onto your next step in 2025

Registering for an account

You need to connect your account to school

Search for King Edward VI School Lichfield

You need to consent to share your data with us
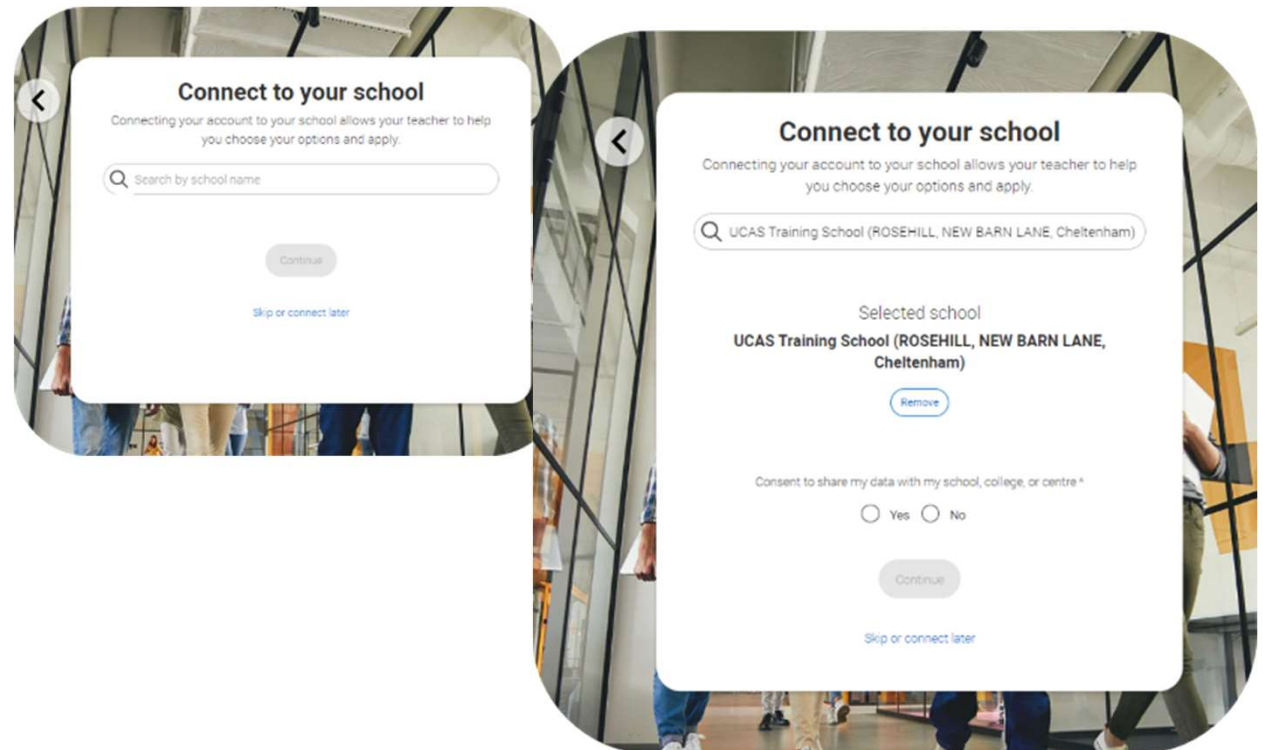
Registering for an account

Choose if you want to get tailored information about uni, college and apprenticeship options.

Select the subjects, locations or industries that you are interested in – you can change these at any time in your preferences.

Registering for an account

If you're interested in apprenticeship opportunities, UCAS can match you to potential employers if you sign up to smart alerts.

You'll get these directly to your inbox. It's totally optional.

Registering for an account

If you want to there are a few more questions to answer to make sure the information you're sent is useful.

You can manage this at any time in your 'Preferences'.

Starting your application.

UCAS

Starting your application

To start your UCAS application click on the **Your application** tile.

Make sure the year is **2025, even if you want to make a deferred entry**

Starting your application

To start your UCAS application click on **the red cross** to get started.

Linking to your school, college or centre

Click Yes

You will then need to enter the **Buzzword**.
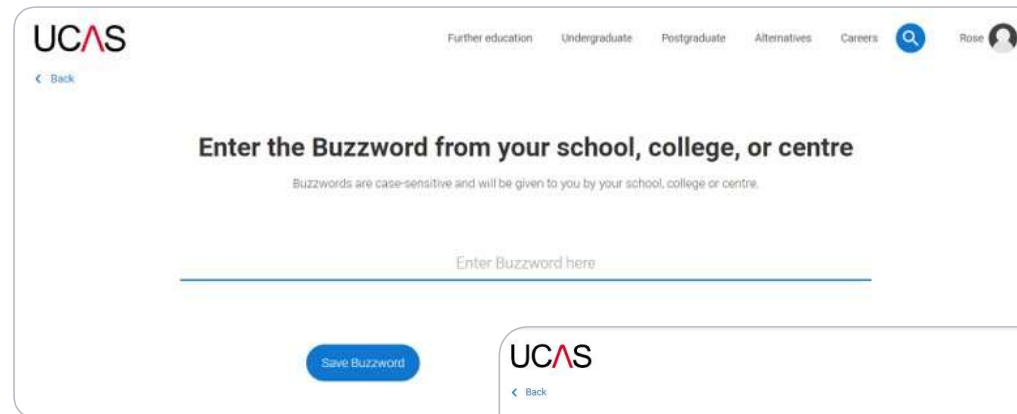
Our buzzword is
kawasaki25
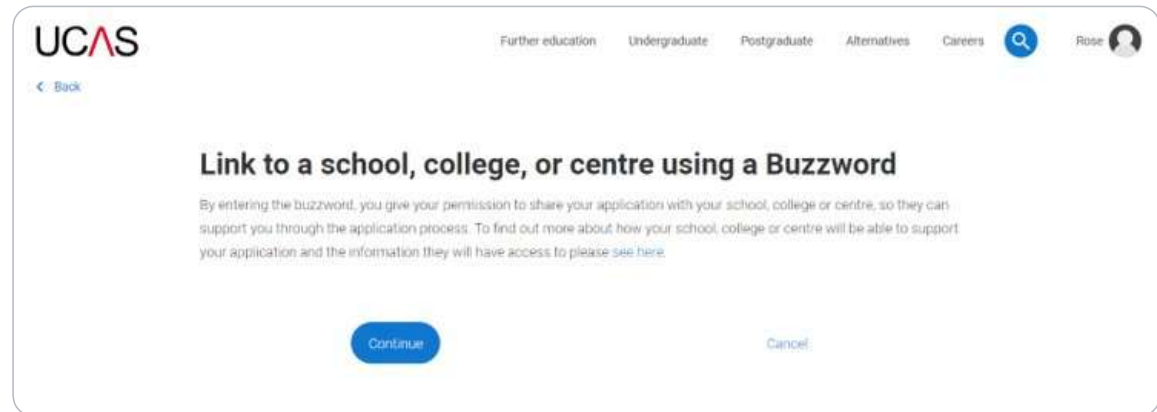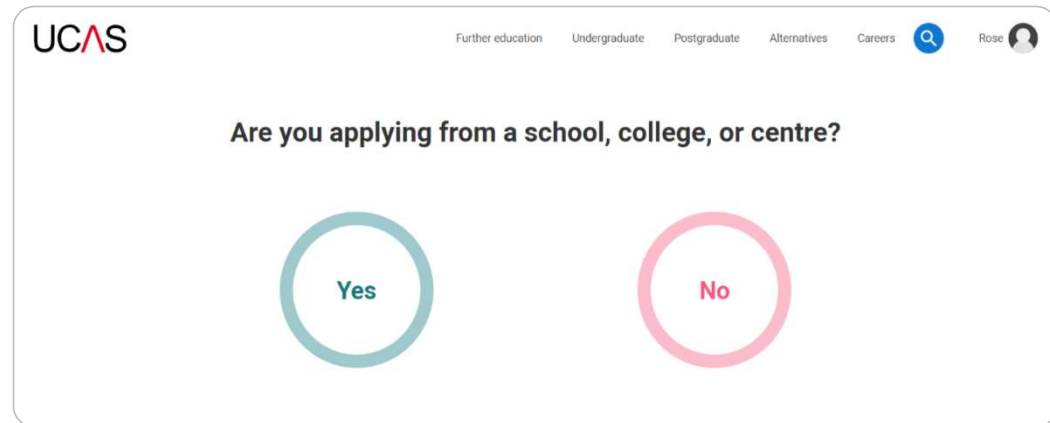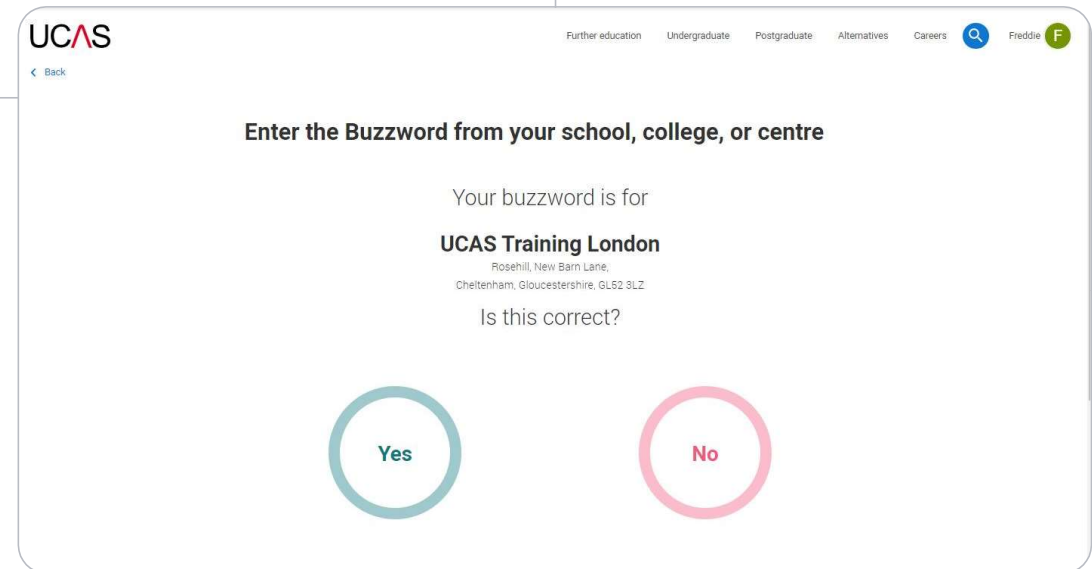
Linking to your school, college or centre

Enter the **buzzword**, and **confirm** the details are correct.

This will **link your application** to school, so we can track your progress and provide support, including adding your reference.

Linking to your school, college or centre

Once your application has been linked, you can then select your tutor group

You have linked your application to
King Edward VI School, Staffordshire

Select group

I don't know
Default Group
1301
1302
1303
1304
1305
1306
1307
1308
Leavers

Application overview.

Application overview

Your homepage is where you'll see the sections that need completing.

You don't need to complete the application all at once, you can log in and out at any time until you're finished.

As you add information to each tile, the **percentage complete** dial should increase each time you mark a section as complete.

Application overview

The second section is your **profile** - information about you.

The tiles will give you an overview; if a section is complete, in progress, or you need to start it.

All sections must be marked as complete to send to UCAS.

You must complete all mandatory questions to mark a section as complete (they have a *).

Profile

Personal details
Name, age, title and gender
Start this section

Nationality details
Birthplace and nationalities
Start this section

Where you live
Tell us about your address history
◑ Section in progress

Contact details
Address, email, and telephone
◑ Section in progress

Supporting information
So that providers know how to support you during your studies
Start this section

Finance & funding
Tell us how you'll fund your study
Start this section

Diversity & inclusion
Additional equality information
Start this section

More about you
Tell us about any circumstances that you might need support for during your studies.
Start this section

Experience

Education
Qualifications and periods of study
✓ Section complete

Employment
Paid employment
✓ Section complete

Extra activities
Taken part in any activities to prepare you for higher education?
Start this section

Personal Statement

Personal statement
Why do you want to study this subject?
Start this section

May 2021

Personal details.

Personal details: your name should already be visible, but you'll need to add your title and complete the other mandatory fields (marked with a *).

Once you have completed a section you must remember **to mark the section as complete** at the bottom of each page.

PERSONAL DETAILS
2023 Undergraduate application

🏠 / UCAS application / Personal details

‹ Return to application overview

Personal details

Contact and residency details

Nationality details

Supporting information

English language skills

Finance and funding

Education

Employment

Personal statement

Reference

Title *

First and middle name(s) *
Make sure your name is as it appears on any official documents, such as your passport, birth certificate or driving licence.

Eve

Last name *
Make sure your name is as it appears on any official documents, such as your passport, birth certificate or driving licence.

Lomax

Previous name(s)
Tell us any other names you've been known by (for example maiden name), as it helps when we're matching educational records.

Preferred name
Let us know what we, and your chosen universities and colleges, should call you in our correspondence.

Date of birth *

Day   Month   Year

DD ⌄   MM ⌄   YYYY ⌄

Gender *
Select the gender you most identify with at this time. You can tell the university or college directly if you'd feel more comfortable identifying in another way, or if this changes.
Gender *
Select the gender you most identify with at this time. You can tell the university or college directly if you'd feel more comfortable identifying in another way, or if this changes.

○ Man   ○ Woman   ○ I use another term   ○ I prefer not to say

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

Next to Contact and residency details

Correct as of 21 May 2021

You should provide either a landline or a mobile number in this section.

You'll only see the fields to add the nominated contact details if you answer **Yes** to the question.
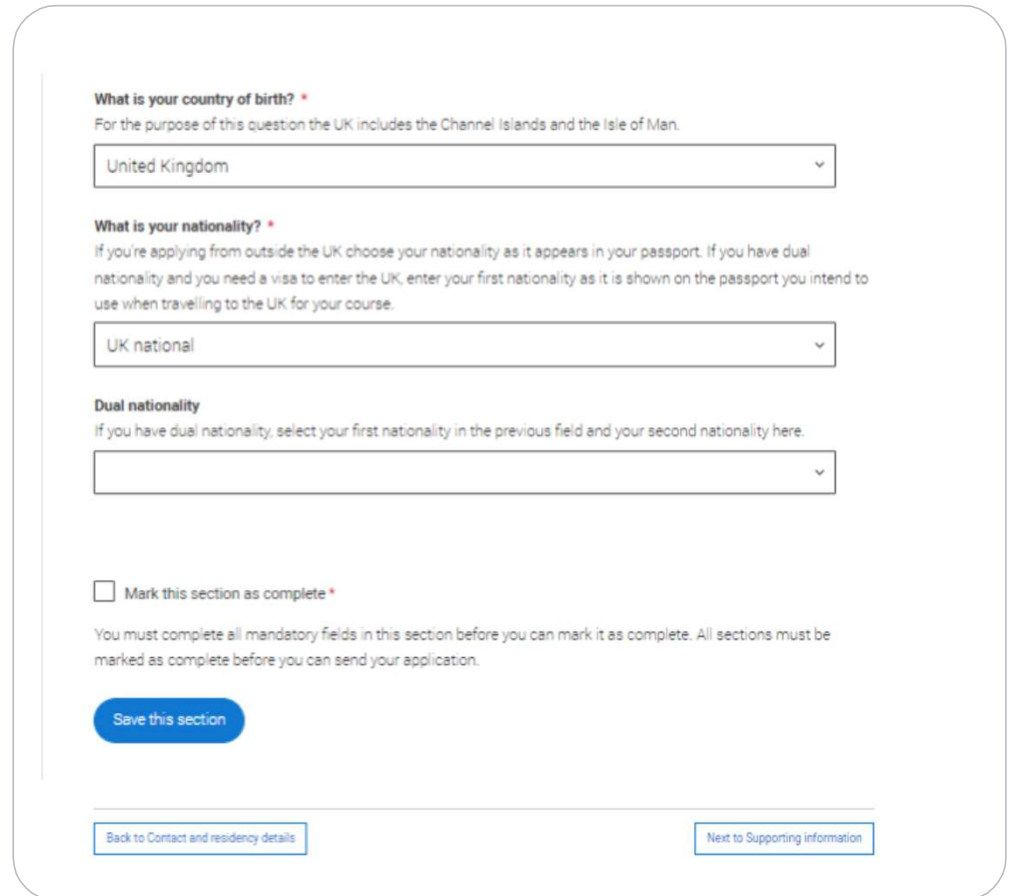
This means someone else can speak to UCAS about your application. You need to complete this

In the Nationality section, depending on the information you provide, you may see more questions.

Your nationality is associated with the country that would issue you a passport for international travel. If you don't have a passport, it is usually the country in which you were born.

This is not your ethnicity. Ethnicity refers to your cultural identity and ancestry. UK resident applicants are asked about ethnicity in the diversity and inclusion section.

Remember, everything with a red asterisk must be answered. Select ? to see our help text with advice about this.

What is your country of birth? *
For the purpose of this question the UK includes the Channel Islands and the Isle of Man.

United Kingdom

What is your nationality? *
If you're applying from outside the UK choose your nationality as it appears in your passport. If you have dual nationality and you need a visa to enter the UK, enter your first nationality as it is shown on the passport you intend to use when travelling to the UK for your course.

UK national

Dual nationality
If you have dual nationality, select your first nationality in the previous field and your second nationality here.

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

Back to Contact and residency details   Next to Supporting information

If you have **dual nationality**, please list both nationalities.

The information you provide
will help universities and colleges in determining your fee status and allow them to assist you with the visa application process, if required.

Select ⑦ to see our help text with advice about this.

What is your country of birth? *
For the purpose of this question the UK includes the Channel Islands and the Isle of Man.

[⌄]

What is your nationality? *
If you're applying from outside the UK choose your nationality as it appears in your passport. If you have dual nationality and you need a visa to enter the UK, enter your first nationality as it is shown on the passport you intend to use when travelling to the UK for your course.

[Azerbaijani   ⌄]

Dual nationality
If you have dual nationality, select your first nationality in the previous field and your second nationality here.

[⌄]

Do you have settled or pre-settled status in the UK? *
UKCISA - international student advice and guidance - Brexit - EU Settlement Scheme

○ Yes   ○ No

Do you need a student visa to study in the UK? *

○ Yes   ○ No   ○ Don't know

Have you previously studied on a student or tier 4 visa in the UK? *

○ Yes   ○ No

What is your UK visa or immigration status? *

[⌄]

Start date *

Day   Month   Year
[DD ⌄]   [MM ⌄]   [YYYY ⌄]

End date

Day   Month   Year
[DD ⌄]   [MM ⌄]   [YYYY ⌄]

UCAS

You must add three years of residency history between 1st September 2022 and 1st September 2025.

Your current address should be added first, followed by your previous addresses until September 2022.

Select ? to see our help text with advice about to help with this section.

Where you live

Add the addresses you have been living at since 1st September 2022 to the present day. We collect this to help universities and colleges ensure you pay the correct fees.

If you split your time between two permanent home addresses, for example, if your parents live apart, please inform us about the address where you spend the majority of your time.

Add current address

Address type *

[▾]

What date did you start living here? *
Enter month and year

Month Year
[MM ▾] [YYYY ▾]

Why are you living here? *
Universities and colleges need to know whether you are living here permanently or for a temporary reason

[▾]

Save address

UK addresses can be added using the address look up tool.

BFPO addresses can also be added by using the address type drop down.

Add current address

Address type *

UK address

Address lookup

(Click here) to enter your address manually

For each address tell us why you are living there; any reason can be selected, for example you may have two permanent homes.

Why are you living here? *

Universities and colleges need to know whether you are living here permanently or for a temporary reason

Other
Permanent home
Temporary because of my parents/guardians job/study
Temporary for education (boarding school)
Temporary for education (not boarding)
Temporary for work
Temporary whilst seeking asylum or similar

Where you live

Add the addresses you have been living at since 1st September 2022 to the present day. We collect this to help universities and colleges ensure you pay the correct fees.

If you split your time between two permanent home addresses, for example, if your parents live apart, please inform us about the address where you spend the majority of your time.

Address 1 (Current address)
Dates you lived here: **02/2023 - Present**
1 Constable Court,
Millfield Avenue,
York,
North Yorkshire,
YO10 3XA
Reason: **Temporary because of my parents/guardians job/study**

Add Previous address   You need to add 5 more months

Until the required duration of address history is reached, you'll see the 'Add previous address' option.

Gaps in the address history will be flagged for you to fill in so that a full history is provided.

Overlapping addresses are allowed.

Select ⑦ to see our help text with advice about this.

The addresses you have added cover the date range we require

Please confirm your home address *

Universities and colleges require your permanent home address, to determine your domicile. This might be where your family lives, or the house you own. This may not be where you are currently living, if you are living away from home on a temporary nature (for example at boarding school, or other temporary housing for educational purposes)

◉ 1 Constable Court, Millfield Avenue, York, North Yorkshire, YO10 3XA

○ high street, Town, Bahamas

○ Add a different home address

Please select your area of permanent residence *

Your area of permanent residence refers to the area in which you normally live.

[⌄]

Residential category *

Please choose the option that most closely applies to you.

[⌄]

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

[Save this section]

When you've added enough addresses to cover the required duration, you'll see a success message. You'll then need to confirm your home address.

This can be selected from the list of addresses you entered, or a new one can be added.

You then need to select your area of permanent residence and residential category.

Remember to use our help text ⑦ for advice about this question if you are unsure what to enter.

UCAS

All questions are mandatory (*), but you have the option of

- *I don't know*
- *Prefer not to say*.

Have you ever lived or worked in the EU (excluding the UK), European Economic Area (EEA) or Switzerland? *

Do you have a parent, step parent, spouse or civil partner who is an EU (excluding the UK), EEA or Swiss national? *

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

Select UK, ChI, IoM or EU Student Finance Services.

Then add Staffordshire if you have a WS postcode

You may need to add Birmingham for some Tamworth postcodes

What will be your main source of funding for your studies? *

Select an option from the drop-down list to tell us how you expect to pay for your tuition fees. Most applicants from the UK, Channel Islands, Isle of Man, and the EU will be in the category UK, ChI, IoM, or EU student finance.

This guidance has been created in the absence of full Brexit arrangements being available and you should give your answer as guided. Universities and colleges are aware that EU applicants will be selecting the UK, ChI, IoM or EU student finance option.

UK, ChI, IoM or EU student finance services ⌄

Student support arrangements

Tell us who will assess you for tuition fees, or how you will pay for your course. Please select the option which best describes your situation.

Gloucestershire ⌄

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

You'll only see these questions if you have a UK home address.

There are two mandatory fields(*), but you have the option to respond with **I prefer not to say.**

This information is only shared with universities or colleges once you have secured a place, it does not influence any decision making. It's used to ensure applications are treated fairly.

Growing up in care means you are entitled to a range of practical support; for example, during your application, financial assistance, year-round accommodation, or help with managing your health and wellbeing.

When you give this information, you are letting the university or college know that you may need additional support during your studies. They may get in touch to tell you more about the benefits and options available, if you want it.

Care support information

Have you been in care?

Select yes if you've ever lived in public care or as a looked-after child, including:

- with foster carers under local authority care

- in a residential children's home

- being 'looked after at home' under a supervision order

- living with friends or relatives in kinship care

Note: This does not refer to time spent in boarding schools, working in a care or healthcare setting, or if you are a carer yourself

For more information about answering this question read our FAQs.

◉ Yes   ○ No

Duration in care *

[⌄]

You can select *I prefer not to say* for the parental education question.

For the occupational background, you must type at least 3 letters into the response field, and then select an option from the menu that appears below it.

If you prefer not to give this information, please enter '*I prefer not to say*'.

Parental education

Do any of your parents, step-parents or guardians have any higher education qualification, such as a degree, diploma, or certificate of higher education?

Occupational background *

Please give the job title of your parent, step-parent, or guardian who earns the most, if you are under 21. If she or he is retired or unemployed, give their most recent job title. If you prefer not to give this information, please enter 'I prefer not to say'. If you are 21 or over, please give your own job title. If you can't find a match for the job title you want to enter, please choose the one closest to it.

You can tell us about any circumstances that you might need support for during your studies. We don't need you to give details – this information will be shared with those involved in making arrangements to support you at the university or college (e.g. the student support team, admissions staff), and they may get in touch to tell you more.

To mark the section as complete you will need to select an answer: either to share information or select 'No disability'. **You will see this question if you have a UK or non-UK home address**.

Every year, over 60,000 students with a physical and/or mental health condition, long-term illness, or learning difference apply through UCAS to study at a university or college in the UK, and access a range of support available to help with their studies, day-to-day activities, travel, or lifestyle. Would you consider yourself as living with any of the following: *

None
A visual impairment uncorrected by glasses (e.g. blindness or partial sight)
A long-term illness or health condition which may involve pain or cause fatigue, loss of concentration or breathing difficulties – including any effects from taking associated medication.
A mental health condition, challenge or disorder (e.g. anxiety or depression)
A physical impairment or challenges with mobility (e.g. climbing stairs or uneven surfaces), or dexterity (e.g. using a keyboard or laboratory equipment)
Two or more impairments or conditions (please give details in the box below)
A social, behavioural or communication impairment (e.g. an autistic spectrum condition or Tourette's Syndrome)
A learning difference (e.g. dyslexia, dyspraxia, or AD(H)D)
A hearing impairment (e.g. deafness or partial hearing)
A condition or impairment not listed (please give details in the box below)

You might feel uncertain about sharing personal circumstances, please feel reassured this information is confidential and will not negatively impact your application.

These questions are intended to connect you to the right support for your needs.

You will only see these questions if you have a UK home address.

Would you consider yourself estranged from your parents (i.e. you're not in contact with and supported by your parents)?

○ Yes   ○ No

Do you have any caring responsibilities?

○ Yes   ○ No

Are you a parent or do you have parenting responsibilities?

○ Yes   ○ No

Do you have official refugee status or limited leave to remain, or are you seeking asylum?

○ No   ○ The UK government has granted me refugee status or humanitarian protection in the UK

○ I have limited or discretionary leave to remain in the UK   ○ I'm currently seeking asylum in the UK

Do you have a parent or carer who currently serves in the UK Armed Forces, or who has done so in the past?

○ Yes   ○ No

Have you ever served in the UK Armed Forces?

○ Yes   ○ No

Are you currently receiving free school meals, or have you been in receipt of free school meals during your secondary education?

○ Yes   ○ No   ○ Don't know

Education

You'll add details of all qualifications you've already achieved and those you're studying towards.

First you need to add details of where you've studied, or are studying, then add qualifications.

Start by clicking **Add place of education**.

Leave the Unique Learner Number blank

You will be asked if you would like to add King Edward VI- say yes

If you attended another school for GCSEs, your dates are

September 2023 and August 2025

If you studied your GCSEs at King Edward VI, your dates are

September 2018 and August 2025

You are linked to KING EDWARD VI would you like to add this centre?

Yes   No

Add place of education

Name of the school, college, or university *

Exam centre number
This may be automatically filled in based on your school, college, or university

Start date *

Month   Year

MM ˅   YYYY ˅

End date *

Month   Year

MM ˅   YYYY ˅

Type of study *

○ Full time   ○ Part time   ○ Exam only

Study Mode *

○ Online   ○ In Person

Save and add Qualification   Save and return to Education Section   Cancel

UCAS

If you attended another school for GCSEs, type the name of where you studied. Once you find your centre, click on the name and the Exam centre number will automatically populate.

You started there in September 2018 and finished in August 2023

You are linked to KING EDWARD VI would you like to add this centre?

Yes   No

Add place of education

Name of the school, college, or university *

Exam centre number
This may be automatically filled in based on your school, college, or university

Start date *

Month   Year
MM ˅   YYYY ˅

End date *

Month   Year
MM ˅   YYYY ˅

Type of study *
○ Full time   ○ Part time   ○ Exam only

Study Mode *
○ Online   ○ In Person

Save and add Qualification   Save and return to Education Section   Cancel

UCAS

Tell us how you studied at each place of education.

For type of study did you attend full time, part time or exam only.

For study mode did you attend a centre in person or if you studied a course completely remotely, select online.

UCAS

Type of study *

○ Full time   ○ Part time   ○ Exam only

Study Mode *

○ Online   ○ In Person

Save and add Qualification

Save and return to Education Section

Once you've added where you studied you can enter the qualifications.

Make sure you add the right qualifications to the correct centre

Click on GCE Advanced level for most subjects

UCAS Training School

September 2010 - June 2012
Full time

Add Qualification

Click on GCE Advanced level for most subjects

Your A levels all need to have the date 08/25 and be Pending

Subject *
Type and select the subject you studied

Mathematics

Qualification date *

Month   Year

08 ⌄   2025

Awarding organisation *

Edexcel ⌄

Grade *

Pending ⌄

UCAS

UCAS Training School

September 2010 - June 2012

Full time

Add Qualification

OCR Level 3 Cambridge Technical Extended Certificate

If you don't find a match you can manually add one

Title *

Type and select the subject you studied

Use this for ICT

Qualification date *

Month   Year

08   2025

UCAS

UCAS Training School ••• More

September 2010 - June 2012
Full time

(Add Qualification)

Pearson BTEC Level 3 National Extended Cert RQF (360) (2016 to Present)

Use this for Single Health and
Social Care

UCAS Training School

September 2010 - June 2012
Full time

Add Qualification

Pearson BTEC Level 3 National Certificate RQF (180) (2016 to Present)

Use this for BTEC PE

UCAS

UCAS Training School ••• More

September 2010 - June 2012
Full time

Add Qualification

Pearson BTEC Level 3 National Extended Cert RQF (360) (2016 to Present)

Use this for Performing Arts

UCAS Training School

September 2010 - June 2012
Full time

(Add Qualification)

Use this for Medical Science

WJEC Level 3 Applied Diploma in Medical Science

If you don't find a match you can manually add one

Qualification date *

Month   Year

08   2025 ⌄

Awarding organisation *

⌄

Grade *

⌄

UCAS Training School

September 2010 - June 2012
Full time

Add Qualification

AQA Level 3 Certificate in Mathematical Studies (Core Maths)

If you don't find a match you can manually add one

Title *

Put this title in the search box for Core Maths

You can add the grade you got in the Summer exams

Qualification date *

Month   Year

MM ⌄   YYYY ⌄

Awarding organisation *

Grade *

UCAS Training School

September 2010 - June 2012
Full time

(Add Qualification)

You need to add ALL your GCSEs

All the dates need to be 08/2023

GCSE (Grade: 9-1)

If you don't find a match you can manually add one

Title *
Type and select the subject you studied

Qualification date *

Month   Year

08   2023

Awarding organisation *

⌄

Grade *

⌄

GCSE Short Course

If you don't find a match you can manually add one

Subject *
Type and select the subject you studied

Qualification date *

Month   Year

08   2023

Awarding organisation *

Grade *

UCAS Training School

September 2010 - June 2012
Full time

Add Qualification

If it was a short course, click on the
short course option

Save qualifications   Save and add another   Ca

••• More

S

UCAS Training School

September 2010 - June 2012
Full time

(Add Qualification)

Qualifications shortlist

+ Dance	+ Duke of Edinburgh Award	+ Extended Project (Level 3)
+ GCE Advanced Level	+ GCE Advanced Subsidiary	+ GCSE (Grade: 9-1)
+ GCSE (Grade: A*-G)	+ GCSE Short Course	+ Music Qualification - Graded Practical (ABRSM and equivalent)
+ Music Qualification - Graded Theory (ABRSM and equivalent)	+ OCR Level 3 Cambridge Technical Extended Certificate	+ Other (UK Qualifications)
+ Pearson BTEC Level 3 National Certificate (180) (First teaching Sept 2016)	+ WJEC Level 3 Applied Diploma in Medical Science	+ iMedia (OCR Certificate)

Now you can add any other qualifications as long as they were sat in school

If you completed these qualifications elsewhere, you need to add a new centre

Correct as of 21 May 2021

Go to Education
Add place of education

You will get a warning message about not having an exam centre but you can still save

Then add your qualifications to this centre

Add place of education

Name of the school, college, or university *

> Lichfield Guides

> ❗ Please specify a value

Exam centre number
This may be automatically filled in based on your school, college, or university

ℹ️ Centre number has not been entered. If the search facility does not have a centre number you can leave it blank. The warning message will remain

Start date *

Month	Year
06 ⌄	2010 ⌄

End date *

Month	Year
07 ⌄	2022 ⌄

Save   Cancel

You must add a different centre for music exams as they were not sat in school

Add place of education

Name of the school, college, or university *

ABRSM Music exam centre

🛑 Please specify a value

Exam centre number
This may be automatically filled in based on your school, college, or university

ℹ️ Centre number has not been entered. If the search facility does not have a centre number you can leave it blank. The warning message will remain

Start date *

Month   Year

06 ⌄   2010 ⌄

End date *

Month   Year

07 ⌄   2022 ⌄

UCAS

Employment

Only enter paid work here

If you add more than
one employer, it will appear in
chronological order with the
most recent at the top.

Any work experience or
volunteering should be covered
in your personal statement.

**If you leave this section blank
remember to mark it as
complete.**

Personal details

Nationality details

◐ Where you live

◐ Contact details

Supporting information

Finance and funding

Diversity and inclusion

More about you

✓ **Education**

✓ **Employment**

Extra activities

Personal statement

+
Add employment

☑ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be
marked as complete before you can send your application.

Save this section

Extra activities

Please add any activity you have taken part in to prepare for higher education.

These include national or regional schemes, university-run programmes, summer schools, taster courses, and booster courses.

Open days are **not relevant** to this question.

If you haven't attended any such activity, please leave this section blank.

Extra activities

Have you attended an activity to prepare you for higher education?

Please select any activity you have taken part in to prepare for higher education. For example: national or regional schemes, university-run programmes, summer schools, campus days, taster courses, and booster courses. You can also use your personal statement to include more details about the activities you took part in, the skills you learned, and how this prepared you for higher education.

Note: Open days are not relevant to this question.

If you haven't attended any such activity, please leave this sections blank.

If this section is relevant to you, please provide the following details:

+
Add activity

☐ Mark this section as complete *
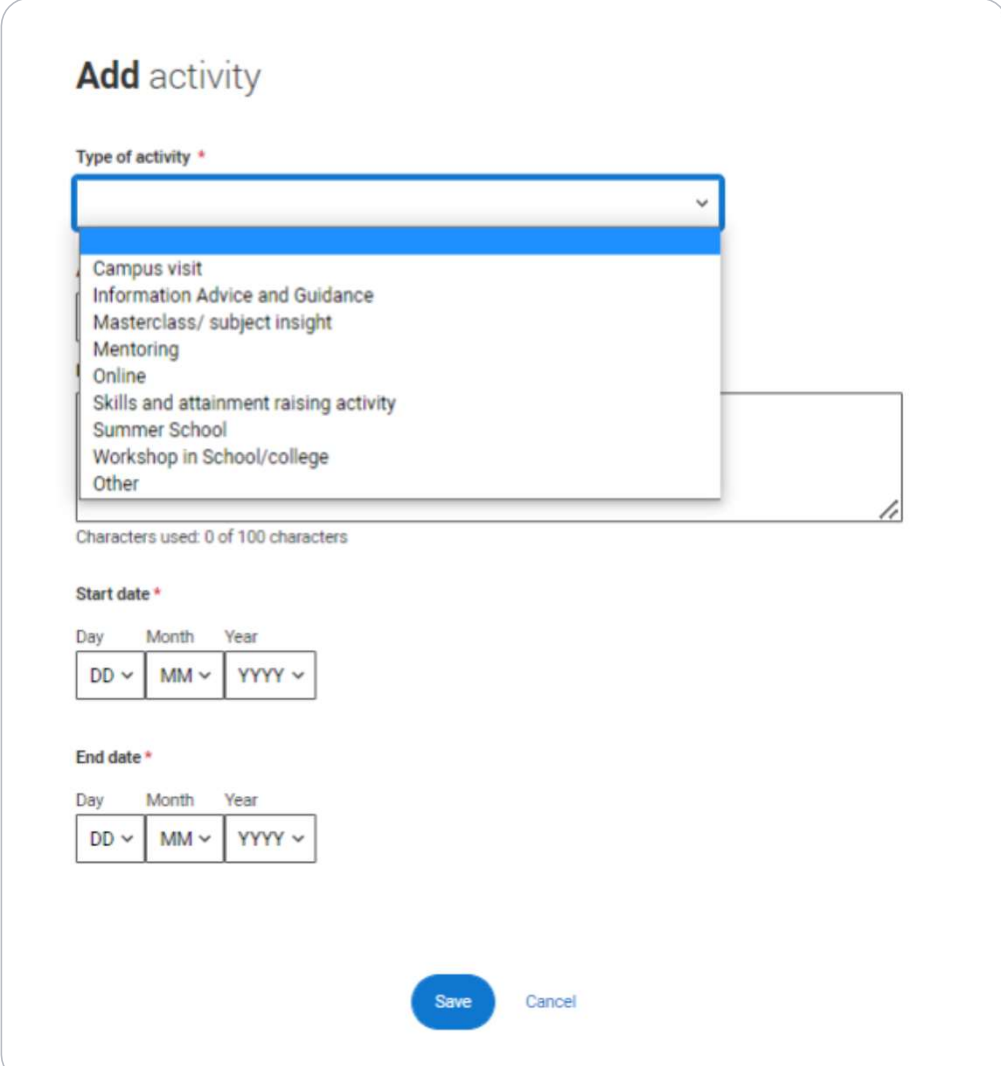
You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

UCAS

If this section is relevant to you, you need to include:
- type of activity
- name of the activity provider (from a drop-down list)
- name of the activity/programme (a free-text box)
- dates of the activity.

If the type of activity you attended is not listed, please select 'Other'.

Add activity

Type of activity *

Campus visit
Information Advice and Guidance
Masterclass/ subject insight
Mentoring
Online
Skills and attainment raising activity
Summer School
Workshop in School/college
Other

Characters used: 0 of 100 characters

Start date *

Day   Month   Year
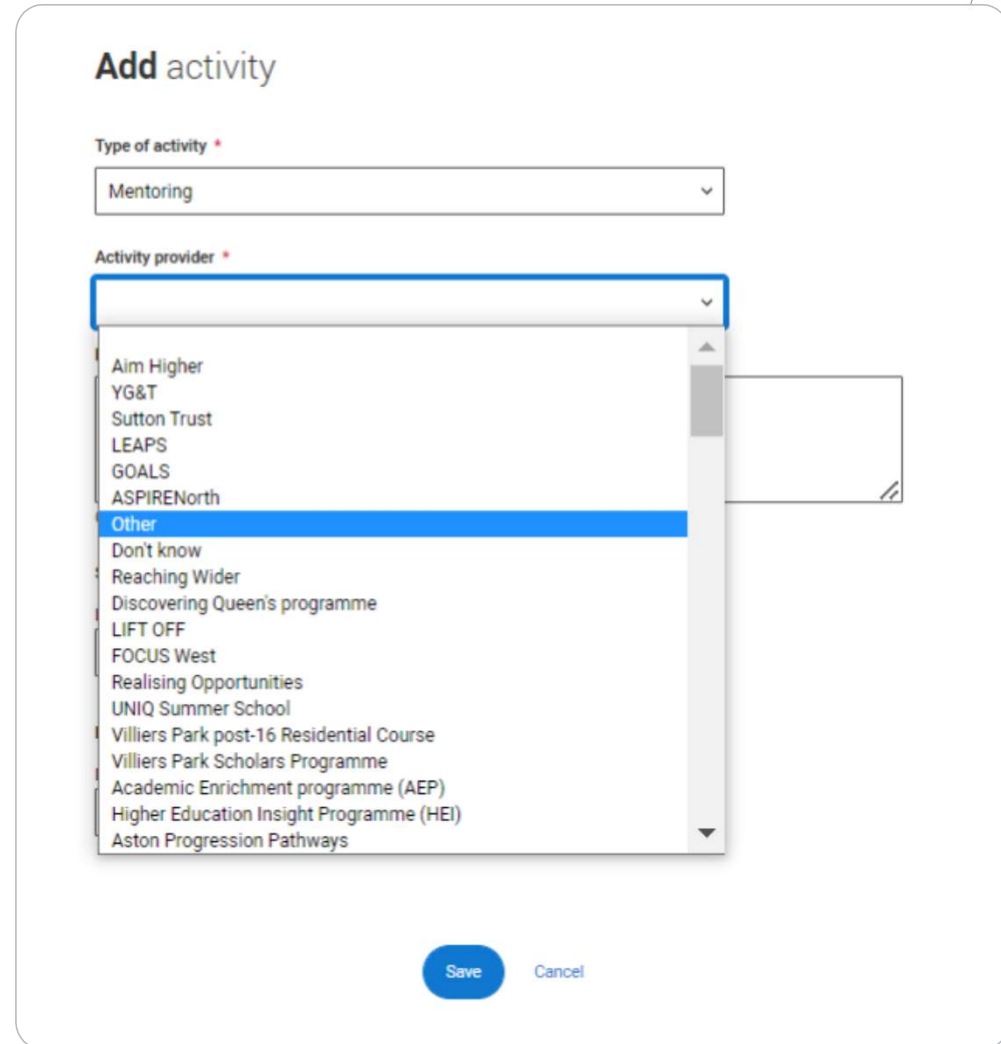
DD ∨ | MM ∨ | YYYY ∨

End date *

Day   Month   Year

DD ∨ | MM ∨ | YYYY ∨

Save   Cancel

The activity provider is the organiser of the activity. It may be a university or college, or a national, regional, or local organisation.

If the activity provider isn't listed, please select "Other". If you're unsure of the answer, contact whoever organised the activity to find out, and, if you're still unsure, select 'Don't know'.

Add activity

Type of activity *

Mentoring

Activity provider *

| Aim Higher |
| YG&T |
| Sutton Trust |
| LEAPS |
| GOALS |
| ASPIRENorth |
| **Other** |
| Don't know |
| Reaching Wider |
| Discovering Queen's programme |
| LIFT OFF |
| FOCUS West |
| Realising Opportunities |
| UNIQ Summer School |
| Villiers Park post-16 Residential Course |
| Villiers Park Scholars Programme |
| Academic Enrichment programme (AEP) |
| Higher Education Insight Programme (HEI) |
| Aston Progression Pathways |

Save   Cancel

UCAS

Add the official title of the activity. If you're unsure of the answer, contact whoever organised the activity to find out.

Remember you can use your personal statement to include more details about the activities you took part in, the skills you learned, and how this prepared you for higher education.

Add activity

Type of activity *

Mentoring

Activity provider *

Name of the activity/programme

This is a free text box of 100 characters.

Characters used: 42 of 100 characters

Start date *

Day   Month   Year

DD ˅   MM ˅   YYYY ˅

End date *

Day   Month   Year

DD ˅   MM ˅   YYYY ˅

Save   Cancel

Personal Statement.

UC/\S

Most students write and edit their personal statement in Word and then paste it into here

If you try to navigate away without saving your work, you will receive a pop-up warning.

The **Mark this section as complete** feature is only available on the **Preview** screen.

Personal statement Preview

You have used 5 of 47 lines based on the preview and 445 of 4000 characters.

Make sure your personal statement is your own work

We'll carry out checks to verify your personal statement is your own work.

Provided it is your wn work, you can use your personal statement from your application last year.If it appears to have been copied from another source, we'll inform the universities and colleges to which you have applied. They will then take the action they consider appropriate. We'll also contact you by email to tell you this has happened.

Edit

445 of 4000 characters

1 Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut
2 labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco
3 laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in
4 voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat
5 non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Adding a choice.

To add your choice start typing the **name** of the university or college into the institution field. Select from the options displayed.

Do the same for the course you have selected.

Locations and start dates are displayed according to the course details.

Your start date should be 2025
If you want to defer a year, it should be 2026

Some courses may require you to disclose your criminal conviction status.

You will only see this question if the course choice requires it.

Criminal **convictions**

Applied Health & Social Care (top-up) at **University of Worcester**

This course has entry requirements which ask you to disclose further information regarding any spent or unspent convictions or any past criminal activities, and may also require a criminal records check.

▼ Help with criminal convictions

Further checks may also be required under the Disclosure and Barring Service.

If you have spent or unspent convictions from a court outside Great Britain, additional checks may be carried out depending on the records available in respect of the applicable country.

A criminal records check may show all spent and unspent criminal convictions including (but not limited to) cautions, reprimands, final warnings, bind over orders or similar and, to the extent relevant to this course, may also show details of any minor offences, fixed penalty notices, penalty notices for disorder, ASBOs or VOOs.

☐ Please tick if you have any spent or unspent criminal convictions or other punishments that would show up on a criminal records check? *

If you tick the box you will not be automatically excluded from the application process.

It is recommended that you read our page on criminal convictions and if these issues are in any way relevant to you, you should obtain further advice from appropriate bodies. UCAS will not be able to assist you in this respect.

You will be asked this question each time you add a course that requires a criminal conviction declaration.

There is a maximum of **five** choices and choice restrictions may apply. A maximum of **four** courses from medicine, dentistry, veterinary medicine or veterinary science, and either the University of Oxford OR the University of Cambridge).

Once all choices are added you must mark the section as complete to be able to submit.

Choices do not need to be added in any preference order. Universities / colleges can only see where else you've applied once they've made their offer and you've decided whether to accept them as your firm or insurance choice.

Your **choices**

Search for courses

🔍 Find courses and providers

➕ **Add** choice

Accounting and Finance (N400)
Aberystwyth University (A40)

Location: Main Site (Aberystwyth)
Start date: 01 September 2022
Further details: *Not provided*
Point of entry: 1st year
Deferred entry: Yes
Live at home while studying: No

Accounting and Finance (with integrated Foundation) (NN44)
University of Buckingham (B90)

Location: Main Site
Start date: 23 September 2022
Further details: *Not provided*
Point of entry: 1st year
Deferred entry: Yes
Live at home while studying: No

You can add up to 5 choices to your application. You can change your choices until you send your application to us. All sections must be marked as complete before you can send your application to us.

Mark complete

Some courses have extra admissions tests and assessments.

We'll show these in blue text on the choice card.

This should not be a surprise to you, as you should have seen details of this when researching the course.

UCAS

Your **choices**

+ **Add** choice

Medicine (A100)
University of Oxford (O33)

Location: Christ Church
Start date: 01 October 2022
Further details: *Not provided*
Point of entry: 1st year
Deferred entry: Yes
Live at home while studying: No
Criminal convictions declaration: Undeclared

INFO

ⓘ **You may need to take an admissions test**
As part of the application process for this course you may need to sit the following admissions tests: Bio-Medical Admissions Test (BMAT)

ⓘ **There may be an assessment**
You may be required to attend an interview or audition or provide a portfolio, essay or other piece of work to help the course tutor decide if you're suitable for this course.

...
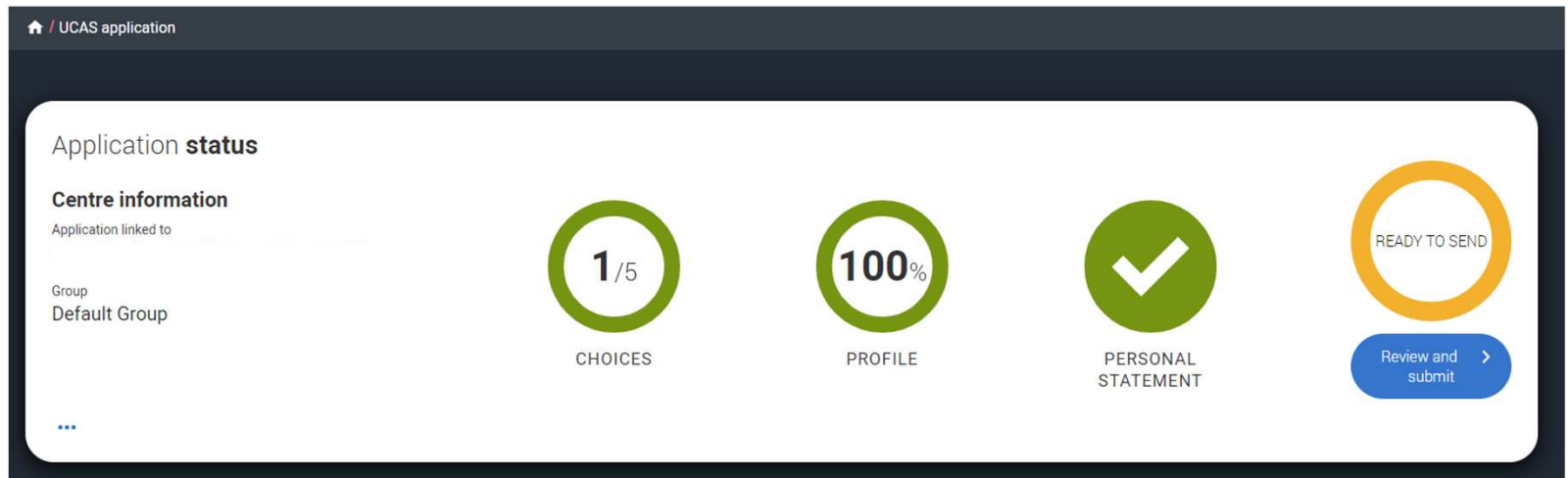
Submitting the application.

YOUR **APPLICATIONS**

100%
READY TO SEND

SEND APPLICATION

There are 4 steps to the submission process.

The profile must be complete and showing 'Ready to Send' before being able to review and submit.
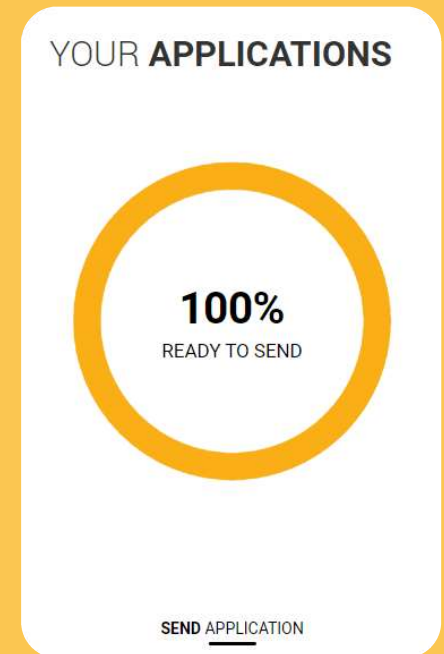
UCAS APPLICATION
2025 Undergraduate application

🏠 / UCAS application

Application status

Centre information
Application linked to

Group
Default Group

...

1 /5
CHOICES

100%
PROFILE

✓
PERSONAL
STATEMENT

READY TO SEND

Review and submit ›

This shows the full application; you can download it as a pdf (in the top right) to help you check it.

At the bottom of the application, click **Accept and proceed** (or return to application if you want to make more changes).

We need you to check,
and where necessary,
update your preferences.

Marketing **preferences**

When you're applying and off to uni, you'll find different brands and universities will want to get in touch with you to share information about things to make student life easier and help you chose the right university for you. Tell us what you'd like to hear more about...

Study and career opportunities, plus health information *

Get career advice and information on course and training opportunities from employers, universities and colleges, as well as health and well-being guidance as you prepare for student life.

◉ Yes ○ No

Student essentials *

Make the most of student life with info on tech, retailers, publications, banks, travel, and transport, as well as recommendations for student accomodation.

○ Yes ◉ No

Relevant courses *

If you find yourself without a place, we'll share course info from unis and colleges that have vacancies on relevant courses.

◉ Yes ○ No

All   ☑ Email   ☐ Post   ☐ SMS

You must tick the box at the bottom of the page to confirm you have read and understood the terms and conditions.

You can collapse these by clicking the ▼.

Then click **Accept and proceed**, or you can Return to application, or Return to marketing preferences.

Terms and **conditions**

These are the terms and conditions (the **"Terms"**) on which we supply the **"Apply"** service (the **"Service"**) to you.

- Unordered list
- Harum asperiores tenetur odio quaerat eaque veniam fugit soluta et fuga saepe temporibus aut delectust

1 Ordered list
2 Ullam placeat numquam perferendis deleniti ut eveniet tempore nihil aliquid ut dolore non vero molestias

It is important that you read these Terms carefully so that you are happy you understand their content.

We will ask you to confirm your agreement by ticking a box when you submit your application (your "Application"). By ticking this box, we will consider that you accept these Terms, our website terms and conditions and our privacy policy.

We are unable to process your Application until you do so.

EXPAND ALL   COLLAPSE ALL

▼ **About UCAS**

What we do and how to contact us.

1.1 We are the Universities and Colleges Admissions Service, a company incorporated in England and Wales with company number 02839815, whose registered office is at Rosehill, New Barn Lane, Cheltenham, Gloucestershire, GL52 3LZ ("UCAS", "we", "us").

1.2 You can contact us by telephoning our customer service team on 0371 334 4 447, emailing us at webenquiries@ucas.ac.uk or by writing to us at the above address.

1.3 Our role is to provide application services for people applying for undergraduate and postgraduate courses, as well as making choices after their GCSEs.

Help text
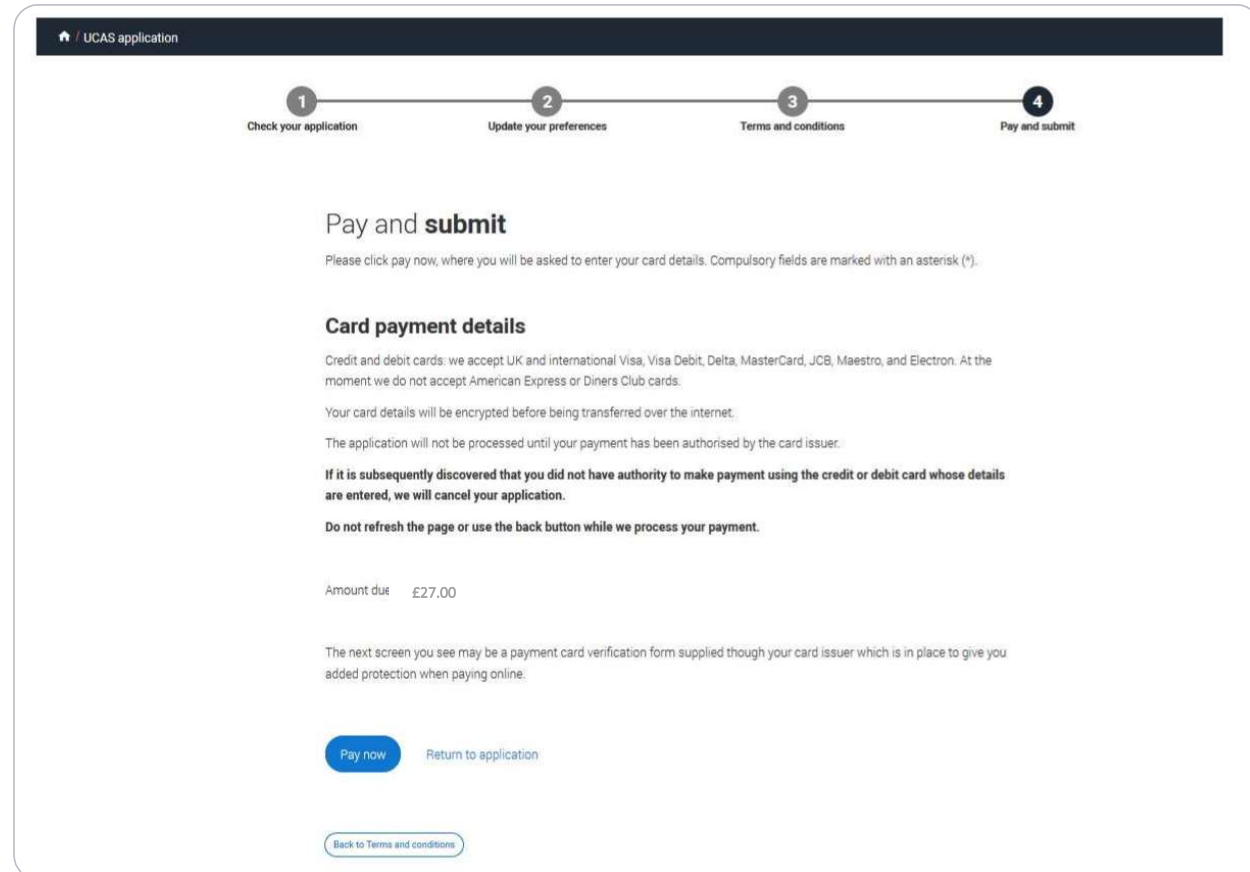
This section summarises important points. It's important you still read and understand the full conditions.

‹ **Contact us**
How to get in touch with UCAS.

Pay and Submit.

UC∆S

If you need to pay by card, you will see this screen. Click **Pay now** and you will be asked to enter your card details.

When you've paid and submitted your application, it will go to your school/college to check.

They will submit the application to UCAS.

If you log in after you've submitted your application, you'll see a read-only version of it.

Tracking your application.

The banner at the top of your UCAS Hub will update as the status of your application changes.
Click on it to go to your application.

UCAS

✓ **Submitted to your school or college**
Your application has been sent to your school or college and is being checked by your adviser. Once they have approved it your application will be sent to UCAS.

⊖ **Waiting for decisions**
Universities or colleges are considering your application.
Providers have until dd-mm-yyyy to respond to your choices.

ⓘ **Your application has been returned by your adviser**
Your adviser has returned your application, go to your application to see what amendments they are recommending for you.

⊖ **Waiting for confirmation**
You're waiting for confirmation of your choices. If you meet the offer conditions, the university/college will confirm your place. Send them your results if requested.

ⓘ **All decisions received**
You've received a decision from all of your choices. You can now reply to your offers at any time.
Reply by dd-mm-yyyy

UCAS

You'll be taken to your application status, which displays the key information relevant to your application.

It will update to reflect your status and clearly state any actions you need to take, particularly when you will need to **reply to any offers.**

All deadlines are in UK time – make sure you keep this in mind and don't miss any.

Application **status**

Latest updates
There have been no recent updates to your application
View all updates

Important information
≡ View all details
✉ View all correspondence
🏛 Student bank account info
🏛 Centre link permission

Waiting for decisions
Providers have until 29/04/2022 to respond to your choices.

0/5

Application **status**

Latest updates
28 June 2021, 09:48
University of UCAS has offered you an unconditional place for Biology and Languages.

View all updates

Important information
≡ View all details
✉ View all correspondence
🏛 Student bank account info
🏛 Centre link permission

Waiting for decisions
Providers have until 29/04/2022 to respond to your choices.

4/5

Application **status**

Latest updates
5 September 2022, 14:11
Abertay University has offered you a place for Business Management, subject to conditions. Please view the choice to see these.

View all updates ›

Important information
≡ View all details ›
✉ View all correspondence ›
🏛 Student bank account info ›

Reply to offers
You have until 08/Jun/2023 to reply to your offers – if you don't reply on time you will lose them.

5/5

You have received 5 decision(s)

Reply to offers ›

- **Latest updates** – displays offer and decision notifications, click view all updates for full history.

- **Student bank account info** – you'll need this to open a student bank account (when eligible).

- **View all correspondence** – all correspondence is grouped by choice.

- **Centre link permission** – if you are linked to a centre this enables you to update your sharing preference. Remember if you don't share with your centre then they will be unable to help support you with your application.

UC∧S

It's important your contact details are kept up to date.

We recommend using a personal email address, rather than a school/college one, so that you have access to it throughout your application journey.

To update your email address, go to 'Preferences' and 'Edit your account' from drop-down, where you can change your email.

Security marking: **PUBLIC/INTERNAL USE ONLY/CONFIDENTIAL**

- Your application details are displayed below your choices.

- All are read-only with the exception of 'Contact' details. Here you can edit your phone numbers and postal address.

You can substitute a choice within 14 days of your application being sent to UCAS. Select the option from the actions box and complete the short substitution form.

If you want to change the course, but still apply to the same university or college, speak to them directly before you do anything.

- The details of your offers will be shown including any conditions.

- The full text of the offer can be seen by clicking 'View full offer'.

Full offer

This offer is subject to you obtaining

112 UCAS Tariff points including BTEC National Diploma grade DM

Close

- Your inactive choices (withdrawn, declined, unsuccessful) are in an accordion section below the active choices.

If a university or college has notified UCAS of an interview the invitation details will be shown alongside a button to enable you to respond.

There are three options you can select from to respond to the invitation.

Graphic Design (W210)

Bachelor of Arts (with Honours) BA (Hons)

Location: Main site
Start date: September 2022
Point of entry: 1st year
Accommodation needed: No
Criminal convictions: None to declare

✉ INVITATION

You have been invited to interview

Your invitation
You have been invited to interview on 9 February 2022

View correspondence

Respond to invitation

ⓘ **Reply to your invitation**

Select response ⌄

Accept invitation
Request an alternative date
Decline invitation

t suitable, you'll need to contact rrange an alternative date.

Send reply   Cancel

CONFIRM YOUR CHOICES

- Once all decisions have been received, you will make your reply and confirm your choices.

- If you choose a conditional offer as your firm choice, you have the option to add an optional insurance choice.

If you choose an unconditional offer as your firm choice, you cannot have an insurance choice.

All other offers will be declined offers, underneath the Firm choice.

You must remember to 'Save' your choices.

The application status updates to show you have replied to your offer(s) and that you are waiting for the university or college to confirm your place when your results are available.

You are able to view the full text at any time by clicking 'View full offer'.

Your application status on the Hub will also update.

Waiting for confirmation

You're waiting for confirmation of your choices. If you meet the offer conditions, the university/college will confirm your place. Send them your results if requested.

UCAS

There is a link to 'Withdraw the whole application'.

If you **withdraw**, you **will not** be able to apply again during the academic year, and you will not be eligible for Clearing.

Do not use this if you wish to add another choice or apply somewhere else.

Follow the onscreen warnings or speak to your adviser to ensure you are taking the right action.

UCAS Extra.

If you've used all five choices, and you're not holding any offers, you can add another single choice using Extra from the end of February.

Extra is another chance for you to gain a place at university or college. If you're eligible, during this period you'll be able to apply to additional universities, one at a time.

Your status bar will tell you if you are eligible to add an Extra choice.

You've not received any offers from your choices. You are in Extra.

You may be able to add an Extra choice. Please check our website to find courses with vacancies.

Go to application

🏠 / Overview

Application **status**

Latest updates

27 February 2024, 16:35
Your application to University of Aberdeen for Biochemistry has either been unsuccessful, withdrawn or is full. You will no longer be considered for this place.

View all updates ›

Important information

☰ View all details ›

✉ View all correspondence ›

💳 Bank Status Codes ›

You can add an Extra choice. You may only add one Extra choice at a time. Please check our website to find courses with vacancies and discuss this with the university or college.

The Add choice button will change to 'Add Extra choice'.

Your unsuccessful choices will be displayed below.

Before you add an Extra choice, speak to the university / college you want to apply to, and make sure the course still has vacancies and that they will consider your application.

Add your Extra choice in the same way as before.

It will appear at the top of your choices.

If you don't get the offer you want in Extra, don't worry – you can still use [Clearing](#) to add another choice, from the beginning of July.